

ASSOCIATION
« INTERNATIONAL CONFERENCE ON ELECTRICAL MACHINES (ICEM) »
CONSTITUTION

1. Name, seat and lifetime

Under the name International Conference on Electrical Machines (ICEM), an Association in the meaning of Articles 60 and following of the Swiss Civil Code has been formed and registered in the Commercial Registry of the Canton of Vaud, with seat in the Canton of Vaud.

The seat may be transferred in any other location in Switzerland by decision of the Administrative Committee.

Lifetime of the Association is unlimited.

2. Object

The Association has for object the promotion of scientific diffusion of information and activities related to electrical machines and similar devices.

On order to achieve this goal, the Association may organize conferences, symposia, workshops and tutorials.

The Association is a non-profit entity. It may have a commercial activity in order to achieve its goals.

3. Organisation

The Association is composed of:

- the General Meeting
- the Administrative Committee
- the Officers.

4. Members

Members of the Association are divided into three categories:

- active members
- life members
- donators.

5. Active members

Active members are individuals working in the field of electrical machines. Application to membership has to be accepted by the Administrative Committee, who will decide once a year on applications.

Active members shall pay annual contributions, which are fixed by the General Meeting for each coming year upon proposal of the Administrative Committee.

Membership can be refused without indication of grounds. It will be denied in particular if the Officers consider in their sole discretion that the applicant is not qualified to participate to the development of the Association.

Any active member can vote in the General Meeting.

6. Life Members

Life Members are individuals who have been granted this status by the General Meeting, upon proposal of the Administrative Committee, in recognition of outstanding service to the Association, e.g. former presidents of the Association.

Life Members are exempted from any contribution.

They can vote in the General Meeting.

7. Donators

Donators are natural or legal persons who are funding the Association by making donations on an annual basis.

The minimum amount to be admitted as a donator is fixed by the General Meeting for each coming year upon proposal of the Administrative Committee.

The status of donator can be refused by the Administrative Committee without indication of grounds.

Donators can vote in the General Meeting (through one single representative, for legal persons).

8. Loss of membership

Membership is not transferable and is lost by:

- resignation
- death
- exclusion by decision of the Administrative Committee (i) for non-payment of a due contribution, (ii) for misconduct or act which causes harm to the Association, or (iii) for any other reason the Administrative Committee deems necessary to safeguard the purpose and interests of the Association. If urgent, exclusion may be decided by the Officers. In cases mentioned under (ii) and (iii) above, the excluded member must be granted the possibility to ask revision of the decision by submitting his arguments in writing to the Administrative Committee and then, if exclusion is confirmed, to the General Meeting, which may decide to exclude or reinstate membership without indication of grounds.

9. General Meeting

The ordinary General Meeting includes all members of the Association. This General Meeting will be held during each edition of the conference ICEM.

The ordinary General Meeting is convened by the Secretary with the agenda of the meeting at least 15 days before the meeting, by ordinary mail or email to the members.

Books of accounts with the balance sheet shall be deposited with the President at least 5 days before the meeting and may be inspected by any member upon request.

The meeting is chaired by the President, assisted by the Officers. Minutes of the meeting are kept by the Secretary.

The agenda includes (i) approval of the agenda, (ii) approval of the minutes of the previous meeting, (iii) the President's report on the Association and its activities, (iv) the Treasurer's report on the budget and the annual balance of the previous calendar year, (v) approval of the budget and of the accounts, (vi) discharge to the Officers, (vii) elections (if any), (viii) member contributions (if revised), (ix) individual proposals and other items.

No decision can be taken on items which were not in the agenda.

Any member may be represented by another with a proxy in writing.

Decisions are taken by a simple majority of members who are present or represented, except for winding-up (for which a majority of three-quarters of members present or represented is necessary) and for modification of the object of the Association (for which unanimity is necessary as per Art. 74 of the Swiss Civil Code).

If needed, or upon request of one-fifth of the members of the Association, the President may decide to call an extraordinary General Meeting at any time, with a specific agenda. The same rules as for the ordinary General Meeting shall otherwise apply.

10. Administrative Committee

The Administrative Committee (AdCom) is composed of 22 members including 4 Officers and all Life Members.

Ordinary members are elected for four years by the members of the Association and may be reelected. The election will not occur during the General Meeting. Election of the Administrative Committee members is done by secret ballot. Six AdCom members have to be renewed each 4 years, but re-election is possible, with maximum two terms for AdCom members and Officers. For the first run, the outgoing members are designated by draw. In case an AdCom member is absent for two consecutive times, he/she will lose the status of AdCom member. Moreover, if an AdCom member resumes, he/she will be replaced.

Life Members are not subject to election.

In case of vacancy, the Administrative Committee can temporarily replace its members until the next General Meeting at the latest. Replacement is then decided by the General Meeting.

The Administrative Committee meets every year (face to face every second year just before the ordinary General Meeting and remotely the other year). If needed, or upon request of 1/4 of its members, the President may decide to call additional meetings of the Administrative Committee at any time with a 5 days prior notice.

The Administrative Committee evaluates the different proposals and assigns the conference organization.

Decisions are taken at the majority of members who are present or represented. In case of tie, the President vote will count twice. Minutes of the decisions of the Administrative Committee are kept by the Secretary.

Upon request of the President, decisions of the Administrative Committee may also be taken by circulation of a written proposal, by ordinary mail or by email.

Any member of the Administrative Committee may be dismissed by the General Meeting whenever justified by good cause, as prescribed by Art. 65 par. 3 of the Swiss Civil Code.

The Administrative Committee has the powers which are conferred by the present Constitution.

11. Officers

The Administrative Committee elects every 4 years by secret ballot the following officers among its members:

- a President;
- a Vice-President;
- a Secretary;
- a Treasurer.

These functions cannot be held concurrently.

Officers can be reelected.

Any Officer may be dismissed by the General Meeting whenever justified by good cause, as prescribed by Art. 65 par. 3 of the Swiss Civil Code.

The Officers are in charge of the management of the Association; they represent the Association with the joint signature of two of them. Signature of the Chair or the Vice-Chair shall be mandatory among the two signatures. The Officers have the powers which are not conferred to another organ by law or by the present Constitution.

12. Allowances and expenses

The activities of the Association are based on volunteering. No salaries will be paid to members of the Administrative Committee, including Officers. Only travel and accommodation expenses can be reimbursed on the basis of justifications and upon request. Officers will decide in their sole discretion which amounts may be reimbursed and will take into account sums already paid by the institution to which belongs the member claiming reimbursement of expenses.

The financial report presented to the General Meeting will clearly indicate all travel and accommodation expenses paid during the preceding year.

13. Financing

The Association is financed by:

- contributions of its members
- grants, donations, gifts, legacies, subsidies, etc.
- products of any commercial activity carried out under the provision of Article 2 par. 2 above.

The financial year corresponds to the calendar year, unless otherwise decided by the Administrative Committee.

14. Liability

The Association's liability is limited to its assets. Members shall not incur any liability for the obligations of the Association.

15. Affiliation

The Association can be affiliated to other organizations by decision of the Administrative Committee, in particular if such affiliation will enable the Association to improve its activities and services for the benefit of its members.

16. Bylaws

In particular, for the purpose of describing in further details the mode of operation of the Association and of the Administrative Committee, bylaws can be established and changed by the Administrative Committee, subject to approval by the General Meeting. Bylaws can be modified at any time by the General Meeting upon proposition of the Administrative Committee.

17. Dissolution

In case of dissolution voted by the General Meeting (upon proposition of the Administrative Committee), the Treasurer will act as liquidator and shall have the power to transfer the remaining funds to a non-profit organization as a donation, provided that the Treasurer shall follow any directions given in this respect by the General Meeting.

18. Final provisions

Any dispute between the Association and members or between members with respect to the Association shall be submitted to the jurisdiction of the competent courts in Lausanne. Swiss law shall apply.

The present Constitution have been adopted by the constitutive Administrative Committee meeting of the 6th August 2020 (date of votation).

They enter into force with immediate effect.

The Officers

Francesco Parasiliti Collazzo, Chair

Antonios Kladas, Vice-Chair

Antonino Di Gerlando, Secretary

Humberto Henao, Treasurer

**ASSOCIATION
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ADMINISTRATIVE COMMITTEE

Members

Francesco Parasiliti Collazzo , Italy, Chair
Antonios Kladas, Greece, Vice-Chair
Antonino Di Gerlando, Italy, Secretary
Humberto Henao, France, Treasurer
Franck Betin, France, IEEE-IES representative
Anouar Belahcen, Finland
Aldo Boglietti, Italy, IEEE-IAS representative
Antonio Cardoso, Portugal
Jose Alfonso Antonino-Daviu, Spain
Ayman El-Refaie, USA
Martin Kamper, South Africa
Yujing Liu, Sweden
Jan Melkebeek, Belgium
Hiroyuki Ohsaki, Japan
Ronghai Qu, China
Uwe Schaefer, Germany
Sandy Smith, UK
Noureddine Takorabet, France
Lucian Tutelea, Romania
Luca Zarri, Italy

Life Members

Heinz Bausch, Germany
Gérard-André Capolino, France